

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, JULY 17, 2024

MRO ABSENT

Bid Opening re **Pavement Marking on Township Roads** for County Engineer's Office; Administrative Assistant Cathy Griggs opened same:

COMPANY	AMOUNT	BID BOND
Griffin Pavement Striping Fremont, Ohio 43420	\$38,972.20	X
Oglesby Construction, Inc. Norwalk, Ohio 44857	\$41,599.50	X
ESTIMATE	\$47,000.00	

President Shenigo called the meeting to order at 9:35 a.m. at the Services Center First Floor Conference Room 118 and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Shenigo, Board receives bids re **Pavement Marking on Township Roads** and refers same to County Engineer for review and recommendation back to the Board; Roll Call: All Aye

FirstEnergy - Nick Katsaros, Regional External Affairs Liaison, was present to update the Commissioners on what FirstEnergy has been doing in Erie County. Nick stated that FirstEnergy is currently in the process of installing smart meters for all FirstEnergy customers. The smart meters will provide customers easier access to their data and will eliminate estimated bills that customers currently receive. Mr. Katsaros also noted that FirstEnergy is completing helicopter patrols on their transmission lines to check for hot spots to prevent outages. When this takes place, Mr. Katsaros always contacts local police and sheriff to inform them of these patrols, because the helicopters usually are low flying. The Commissioners' thanked Mr. Katsaros for the update.

County Administrator Hank Solowiej re Various Issues.

Gas Tax - County Administrator Hank Solowiej stated that preliminary gas tax collections show \$320,000 for the month, which is the same amount received last July. Year-to-date, Erie County has collected \$2.2 million in gas tax.

Sales Tax - Preliminary sales tax collections, for April sales, total \$1.7 million. Hank noted that this is 3.7% lower than what was collected last April.

On motion of Mr. Shoffner and second of Mr. Shenigo, Board submits to the electors of Erie County, Ohio, the question of the **renewal of an existing tax at the same rate in the amount of one-half (0.5) mill, in excess of the ten(10) mill limitation, for the purposes of current expenses for the operation of Community Addiction Services Providers and Community Mental Health Services Providers and the maintenance of operations of Alcohol and Drug Addiction Facilities and Mental Health Facilities** and certifying the same to the Board of Elections of Erie County, Ohio as provided in Ohio Revised Code Section 5705.19(A); Roll Call: Both Aye (#24-246)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into a Law Enforcement Partnership Agreement with **Lake Erie Arms**; Roll Call: Both Aye (#24-247 - providing training services to Sheriff's Office for a three year period - \$58,062)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution **authorizing payment for services and supplies** provided to the Erie County Treasurer; Roll Call: Both Aye (#24-249)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into an agreement with **Healthcare Academy**; Roll Call: Both Aye (#24-249 - providing certain web-based learning, educational, documentation and quality assurance tools for The Meadows at Osborn Park - \$5,750)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into a Professional Service and Access Agreement with **Venvisor Health Ohio, LLC**; Roll Call: Both Aye (#24-250 - providing employed and/or contracted Nurse Practitioners to perform primary care services to residents at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: Both Aye (#24-251)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: Both Aye (#24-252)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution approving the agreement between the **Erie County Sheriff and the Ohio Patrolmen's Benevolent Association, Deputy Sheriff Sergeants and Deputy Sheriff Lieutenants**; Roll Call: Both Aye (#24-253)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into Amendment No. 1 to an agreement with **American Structurepoint, Inc.**; Roll Call: Both Aye (#24-254 - performing a structure foundation exploration for proposed deck replacement at existing bridge on Mason Road - \$15,339.00)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations** re Market Development Grant Fund; Roll Call: Both Aye (#24-255)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Workforce Innovation & Opportunity Act Fund; and Public Assistance Fund; Roll Call: Both Aye (#24-256)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and a budget modification** re General Operating Fund: Treasurer; Sheriff Policing & SRO Fund; Dog & Kennel Donations Fund; Drug Enforcement Fund; Local Emergency Planning Fund; Care Facility Operations Fund; and General OPS - FCFC Fund; Roll Call: Both Aye (#24-257)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d), and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: Both Aye (#24-258)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into Amendment No. SFY25-01 to the **Strong Families Safe Communities Memorandum of Understanding with Lucas, Ottawa, Sandusky, Seneca and Wyandot Counties**; Roll Call: Both Aye (#24-259 - allocating FY 2025 funds in an amount not to exceed \$50,000)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution **establishing the Budgetary Policies and Guidelines for 2025**; Roll Call: Both Aye (#24-260)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into an amendment to the Ancillary Provider Participation Agreement **with UnitedHealthcare Insurance Company**; Roll Call: Both Aye (#24-261 - amending the provider name on the original agreement)

On motion of Mr. Shoffner and second of Mr. Shenigo, Board adopts resolution entering into an Ancillary Provider Participation Agreement with **UnitedHealthcare Insurance Company**; Roll Call: Both Aye (#24-262 - providing benefit services to residents at The Meadows at Osborn Park)

Board approves Revised Auditor's Certificate for **Luke Jenkins ABA Demolition** in an additional amount of \$1,500 re Oxford Township Demolition of Parcel Number 25-00117.000 through the Regional Planning Department CDBG Program.

Board approves Revised Auditor's Certificate for **US Imaging** in an additional amount of \$12,719.50 re providing on-site document scanning and imaging services for the Erie County Recorder.

Board approves Revised Auditor's Certificate for **Erie County General Health District** in an additional amount of \$150,000 re providing medical services, including clinician and nursing services for inmates at the Erie County Jail.

Board approves payment of Pay Estimate No. 01 to **Schippel's Excavating & Concrete, LLC** in the amount of \$12,748.38 re improve by mowing on designated roads for County Engineer's Office.

Board approves payment of Pay Estimate No. 7 (final) to **Great Lakes Demolition, Co., LLC** in the amount of \$1,000 re Perkins Avenue Structure S-004 Replacement for County Engineer's Office.

Board approves Contract Amendment No. 1 to **Kleinfelder** in an additional amount of \$35,300 re adding bid phase services to the Sawmill Creek Wastewater Treatment Plant Expansion contract for DOES.

Board approves Change Order No. 1 (final) to **American Structurepoint Inc.** in an additional amount of \$15,339.00 re professional services for Mason Road Mi-212 project for County Engineer's Office.

Board approves **Request to Carry Over Vacation** for **Troy Herchler**, DOES - Landfill.

Board approves **Equipment Outlay and Request Form** for **Sheriff's Office** re Salvajor Model No. 200 garbage disposal in the amount of \$2,593.00.

Board authorizes expenses for **Jeff Whitacre**, Common Pleas Court - Judge Tone, attending Ohio Association of Magistrates Fall Conference in Columbus, Ohio, on 9/4 - 9/6/24 in an estimated amount of \$450.00.

Board authorizes expenses for **Susan Kelsey**, Common Pleas Court - Judge Tone, attending Ohio Association of Magistrates Fall Conference in Columbus, Ohio, on 9/4 - 9/6/24 in an estimated amount of \$450.00.

Board approves Travel Request Form for **Amber Bruno**, ECDJFS, attending JFSHRA meeting in Marysville, Ohio, on 9/10/24 at no cost.

Board authorizes expenses for **Stephanie Burkhart Stanley**, Dog Warden's Office, attending Euthanasia By Injection Certification training virtually on 7/25, 8/1, 8/8, and in-person 8/15/24 in Columbus, Ohio, in an estimated amount of \$300.00.

Board approves Personnel Action Form for **Commissioners' Office** re **Hank Solowiej**, County Administrator, rate increase due to additional administrative duties related to Solid Waste Coordinator position effective 7/8/24.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Taylor Ball**, part-time STNA, employment effective 7/1/24; **Faith Chaffee**, full-time LPN, employment effective 7/15/24; **Brianna Horsley**, full-time STNA, terminated during probation period effective 7/3/24; **Gina Jenkins**, full-time LPN, rate increase due to completion of six years of service effective 7/5/24; **Donna Luttman**, full-time RN, rate increase due to completion of 180 day probation effective 7/7/24; **Brandon Morrow**, Maintenance Supervisor, rate increase due to completion of ten years of service effective 6/30/24.

Board approves Personnel Action form for **Regional Planning** re **Zach Rospert**, Financial Planner, rate increase due to additional financial duties related to Solid Waste Coordinator position.

Board approves Request for Recruitment re **HR Specialist** for **Human Resources Department**.

Board approves Job Description re **Human Resources Specialist**.

Commissioners have no objection to issuing a liquor license to Blue Door Market LLC dba **Blue Door Market**, 6513 Milan Road, Perkins Township.

Received copy of letter to Kelleys Island Airport from RS&H, Inc. re **notice of agency undertaking an environmental assessment for runway safety improvements**.

Received cover letter and copy of **Jail Meal and Turn Key Report** for the month of June 2024 from Sheriff Sigsworth, per O.R.C. 311.20.

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager, re **2024 Revised Estimated Resources**.

On motion of Mr. Shenigo and second of Mr. Shoffner, Board **adjourns** at 10:00 a.m.; Roll Call: All Aye

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